

Kris Nickeson

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[A / V Portfolio](#)

[Collaborator and Client List](#)

Work Experience

Office Manager

Rainbow Signs Inc.

2010 – 2013

- Sales, project coordination, sign layout / design, customer service, A/R, invoicing, onsite sign surveys
- Maintenance and repair of large format 54" digital printers
- Provided all company IT service (Mac, PC, networking, phones)
- Experience with large account management (notably University of Colorado Athletics)
- Sign design and fabrication
- Vehicle wrap sales / layout / setup
- Designed custom cloud-based order intake and tracking system, built accompanying online customer order entry form
- Proficient with wide-format plotter: vinyl, sandblast resist, paint mask, etc.
- Built online cloud-based documents repository and intake system